


**OFFICER DELEGATION
SCHEME**



TO BE UPLOADED TO THE E-MEETINGS MANAGER

Date: 30 January 2019	Ref No: 3233
Type of Operational Decision:	
Executive Decision <input checked="" type="checkbox"/>	Council Decision <input type="checkbox"/>
Status: For Publication	
Title/Subject matter: National Citizen Service – Campaign Challenge Day The Rock & Kay Gardens Display Area Friday 19th July Sunday 4th August Tuesday 13th August Tuesday 20th August Wednesday 21st August 2019	
Budget/Strategy/Policy/Compliance – Is the decision:	
(i) within an Approved Budget	✓
(ii) not in conflict with Council Policy	✓
(iii) not raising new issues of Policy	✓
Equality Analysis [Does this decision change or make policy; change or make procedure or working practice? An Equality Analysis must be completed to assess the impact on equality and the relevance of the Public Sector Equality Duty. This should be signed off by your departmental equality representative and accompany this decision form. Please forward a copy to the Equality email for publication].	No
	Signed: (By EA Officer) <input type="text"/>
Date: <input type="text"/>	
Details of Operational Decision Taken [with reasons]:	
Establishment of an awareness 'campaign day', where young people go out into their local community and raise awareness of issues that they are passionate about. Recent examples include: social diversity, LGBT rights, and the price of bus fares for young people, mental health and more.	
5 teams of 6 young people, campaigning from 11am until 3pm, using 5 tables to display their campaign information.	
Event is supported by local Councillors and James Frith MP.	

Decision taken by:	Signature:	Date:
D R Giblin - Head of Engineering		12/03/19
Members Consulted [see note 1 below]		
Cabinet Member/Chair		
Lead Member		
Opposition Spokesperson		

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where an Executive Director considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**